

Nepean Multicultural Access Inc.

Annual Report 2019-2020

16th November 2020



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About NMA

MISSION

We are committed to work with the community and services providers in the Nepean Region to facilitate the inclusion and empowerment of all members of the community disregarding their social and economic status, ethnicity, religion, sexual and political orientation or age. Our aim is to assist all community members by providing avenues to reach their potential leading to fair participation in society.

VISION

Nepean Multicultural Access vision is to be a responsive and effectively managed organisation that advocates for and assists with the development and inclusion of all communities and individuals within the Nepean Region. This will be done by working within a continuous evaluation and improvement of our service delivery and governance practices.

VALUES

Respect. Inclusion. Social Justice. Accountability. Continuous improvement.

The aim of the association is to support all residents in the Nepean Region to achieve equal participation in the Australian community, equal access to resources and services and to assist them to develop their own potential. Nepean Multicultural Access Inc. will provide services under social justice principles with the aim to improve the quality of life for residents in the targeted area.

This is achieved by delivering:

- ✓ appropriate information and referral services,
- ✓ one to one services to address the individual needs of our clients
- ✓ building capacity and encouraging our clients 'participation in the wider community.
- ✓ fostering independence
- ✓ provide an avenue for social interaction
- ✓ address cultural needs and implement culturally appropriate practices.
- ✓ identify and address issues that impact on the wellbeing of local CALD communities and individuals.
- ✓ promote social cohesion.

President's Report

John Joosten

“WHAT A DIFFERENCE A YEAR MAKES!”

We starting this reporting period conducting our usual activities. In October 2019 we celebrated our 30th Anniversary with pride on a job well done over so many years and with gratitude to those that helped us to be the effective in our service delivery.

2020 is the year that changed the world and along with all this NMA has changed as well. Thanks to the untiring and professional work from staff and volunteers, our organisation has been able to not only provide the usual first class services but also has grown to a bigger and better equipped organisation to provide these and more services to the community.

Despite the unprecedented circumstances imposed upon us by the Covid 19 pandemic, we have been able to finalise the merger of N.M.A. and St. Marys Area Community Development Project (SMACD), which gives us the opportunity to provide the same level of services to all the local community disregarding their background.

A very big Thank You to the dedicated work from both management committee's to finalise this process, and a sincere welcome to the SMACD staff and committee members that will now make up an even more experienced and professional N.M.A. organisation.

Our capable and dedicated staff and volunteers can continued to provide government and non-government bodies in the Nepean Region with the advice and support that will assist our clients to achieve equal participation in the Australian Community, equal access to resources and services and to assist them to develop their own potential.

N.M.A. continued to provide direct services for residents in the targeted area fostering social justice principles and assisting them to improve their quality of life.

Due to the Covid 19, some of our services had to be cancelled, such as Harmony Day, the Arts West exhibition 2020 and the Refugee Week celebration. Our regular group activities were suspended in March and are gradually returning to normal function.

Slowly but surely we will be getting back to a new normal and I am confident that our organisation can provide the necessary services and reassurances that our clients will need in this process.

I would also like this opportunity to acknowledge our funding bodies: The Department of Health under the Commonwealth Support Programme, the Department of Home Affairs under the Settlement Services International NSW Settlement Partnership and the Department of Social Services.

We are proud of our partnerships with ALL level of government and community based organisations, we especially thank Penrith City Council, who continues to provide us with access to these premises.

Last, but not least I like to THANK everybody involved with N.M.A., either as a management committee member, Staff, Volunteers or partner, for a job well done.

I am convinced that with your support, we will be able to build on the success of this year.
THANK YOU.

John Joosten

Treasurer's Report and Auditor's Report

Valeria Bascunan

I am pleased to present the audited financial statement of Nepean Multicultural Access Inc. (NMA) for the period ended 30th of June 2020 indicating that the organisation is solid.

The submitted Financial Statements are in accordance with the NSW Government's Standard Community Services 2010-11 service agreement and Reporting Guidelines and the Federal Government's Australian Charities and Not for Profits Commission Act 2012 and regulation 2013.

In summary, I pleased to report a successful year for NMA with the Statement of financial position showing an income for the year of \$572,837.09 which came mostly from grants received from the Department of Health Services, Settlement Services International and the Department of Social Service.

Our expenditure for the year was \$548,638.31. Much of this expenditure was for staffing costs, including salaries and superannuation contribution. Other significant cost includes office expenditures and Insurances.

Our Statement of financial position shows an accumulated funds of \$181,711.75. All Financial Statement for the end of June 2020 are attached showing that NMA's accountability obligations for the year have been met on time and when they become due and payable.

Therefore, I can say that there are reasonable grounds to believe that NMA is in a stable financial position and is well placed to remain so into the future.

I would like to take the opportunity to say thank you to my amazing colleagues of the Management Committee Members for devoting their own time for the organisation to plan for the most efficient use of resources to develop a stronger organisation.

I would also like to say thank you to NMA's Staff for all their hard work and support during the year to secure a greater future for NMA.

Valeria Bascunan
Treasurer

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Nepean Multicultural Access Inc
ABN 99 948 708 925

Financial Statements
For the year ended 30 June 2020



**NEPEAN MULTICULTURAL ACCESS INC
ABN 99 948 708 926
AUDIT REPORT TO THE MEMBERS
FOR THE YEAR ENDED 30 JUNE 2020**

Scope

We have audited the financial report of Nepean Multicultural Access Inc, comprising the profit and loss account, and balance sheet, for the year ended 30 June 2020.

The directors are responsible for the financial report and they have acknowledged the accounting policies used and recognised the need for the results of the Association Incorporated, the results of the operations, NACSI - Department of Health Services, Government Director Services, NACSI - Department of Health Services and the results of the operations and the results of the operations.

We have conducted an independent audit of the financial report in order to express an opinion on the financial report. Our opinion is expressed on the basis of the accounting policies used, and the results of the operations.

The financial report has been prepared for the purpose of providing the results of the specified users. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the specific users, or for any purpose other than that for which it is prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all materials respects, the financial report is presented fairly in accordance with the Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with our understanding of the company's financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report of Nepean Multicultural Access Inc for the year ended 30 June 2020 presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia for the year ended 30 June 2020.


Michael Godwin

NEPEAN MULTICULTURAL ACCESS INC
ABN 99 948 708 925
MANAGEMENT COMMITTEE'S REPORT
FOR THE YEAR ENDED 30 JUNE 2020

Nepean Multicultural Access Inc. (NMA) is a non-profit organization funded by the Commonwealth and State government to support Culturally and Linguistically Diverse (CALD) migrants and refugees residing in the Penrith, Hawkesbury and Blue Mountains LGA's.

In the opinion of the Committee the accompanying financial report, presents a true and fair view of the financial position of Nepean Multicultural Access Inc.as at 30 June 2020 and its performance for the financial year ended on that date.

Committee Members

The names of committee members at the date of this report were

John Jordan	President
Carmine Gibson	Vice President
Connie Reid	Public Officer
David Ryan	Secretary
Valerie Roseman	Treasurer
Siela Christoph	General Manager
Warren Phillips	General Manager

Operating Results

The operating result of the organization was a surplus represented by income exceeding expenditure.

Year ended
30 June 2020
\$24,198.78

This Statement is made in accordance with a resolution of the Management Committee and is signed for and on behalf of the Committee by:


John Jordan
President


Valerie Roseman
Treasurer

Date: 12/09/2020

12/09/2020

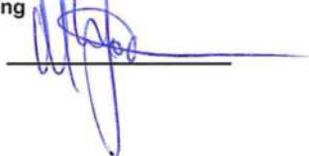
NEPEAN MULTICULTURAL ACCESS INC
ABN 99 948 708 925
CONSOLIDATED ACCOUNTS
BALANCE SHEET AS AT 30 JUNE 2020

NEPEAN MULTICULTURAL ACCESS INC STATEMENT OF POSITION
AS AT 30 JUNE 2020
ABN 99 948 708 925

	2020		2019
ACCUMULATED FUNDS	<u>\$ 181,711.75</u>		<u>\$ 157,512.97</u>
Represented by			
CURRENT ASSETS	2,020.00		2019
NMA - Term Deposit Account	500,000.00	1	452,342.47
NMA - General Account	1,793.45	-	264.55
NMA - Business Online Saver	15,485.31		22,842.58
Accounts Receivable	2,688.00		1,275.00
Cash on hand -CSS1,HACC,ADMIN	800.00	2	800.00
TOTAL CURRENT ASSETS	<u>520,766.76</u>		<u>476,995.50</u>
Non Current assets			
Bus at Net Cost	41,989.37	3	47,237.91
Total Non current assets	<u>41,989.37</u>		<u>47,237.91</u>
TOTAL ASSETS	<u>562,756.13</u>		<u>524,233.41</u>
CURRENT LIABILITIES			
Payables	12,160.35	4	9,641.62
Grant received in Advance-Projects	2,230.00	5	2,230.00
Allocations	124,000.00	6	124,000.00
GST and Fuel Tax Liabilities	-	7	4,969.05
Payroll Liabilities	4,375.03	8	7,569.71
Staff Leave Entitlements	238,279.00	9	218,310.06
Total Current Liabilities	<u>381,044.38</u>		<u>366,720.44</u>
NET ACCUMULATED FUNDS	<u>\$ 181,711.75</u>		<u>\$ 157,512.97</u>

Michael Godwin (CPA-1598743)
MGA Accounting

Signed:



Date:

12/9/20

Nepean Multicultural Access Inc
ABN 99 948 708 925
Notes to and forming part of the Financial Statements
For the year ended 30 June 2020

	2020
Note 1 Cash Assets	\$
Commonwealth Bank -Term Deposit	500,000.00
Commonwealth Bank -Business Online Saver	15,485.31
Commonwealth Bank - General Account	1,793.45
Accounts Receivable	<u>2,688.00</u>
	<u>519,966.76</u>
Note 2 Cash on Hand	
Petty Cash SSL Admin,CE	300.00
Petty Cash CHSP	<u>500.00</u>
	<u>800.00</u>
Note 3 Non Current Assets	
Bus at Cost	152,121.45
Bus Accumulated Depreciation	<u>- 110,132.08</u>
	<u>41,989.37</u>
Note 4 Payables	
Sundry Creditors & Accruals	1,840.35
TIL Wages	2,633.00
Relief Wages	<u>7,687.00</u>
	<u>12,160.35</u>
Note 5 Unexpended Grants	
Unexpended Grants - Project Nine	<u>2,230.00</u>
	<u>2,230.00</u>
Note 6 Allocations	
Provision for Sewing Machine Maintenance	2,000.00
Community Program Support	14,000.00
Professional Development	5,000.00
Marketing Strategies	3,000.00
Contingency	5,000.00
Organisational Restructure	9,000.00
Organisational Support	<u>86,000.00</u>
	<u>124,000.00</u>
Note 7 GST and Fuel Tax Liabilities	
GST Collected	-
GST Paid	-
Fuel Tax Credit	<u>-</u>
	<u>-</u>
Note 8 Payroll Liabilities	
Superannuation Payable	4,375.03
PAYG Withholding Payable	<u>-</u>
	<u>4,375.03</u>
Note 9 Provision for Employee Entitlements	
Long Service Provision	107,007.00
Annual Leave Provision	58,761.00
Personal Leave	24,861.00
Redundancy Leave Provision	<u>47,650.00</u>
	<u>238,279.00</u>

Michael Godwin (CPA-1598743)
MGA Accounting

Signed: _____

Date: 12/9/20

Nepoan Multicultural Access Inc
ABN 99 948 708 925
Notes to and forming part of the Financial Statements
For the year ended 30 June 2020

NOTE 10: STATEMENT OF FINANCIAL POSITION

The financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of Nepoan Multicultural Access Inc. The controller has determined that the accounting is not a reporting entity.

The financial report has been prepared in accordance with the following Accounting Standards:

AASB 112: Income Taxes

AASB 107: Liability

AASB 114: Assets Measuring after Reporting Date

No other Accounting Standards, Interpretations Group Comments Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an annual basis and it is based on historical costs and does not take into account changing market values or, except where specifically stated, current valuations of non-current assets.

The following practical accounting policies, which are consistent with the practices adopted under other similar entities, have been adopted in the preparation of this financial report:

(a) Income Tax

The entity is exempt from Income tax.

(b) Fixed Assets

Fixed Assets are carried at cost less, where applicable, any accumulated depreciation.

The depreciation amount of all fixed assets are depreciated over the estimated useful life of the assets in the straight line manner. Depreciation for used is held ready for use.

Nepean Multicultural Access Inc
ABN 59 946 708 926
Statement of Changes in Equity and Cash Flows
For the year ended 30 June 2020

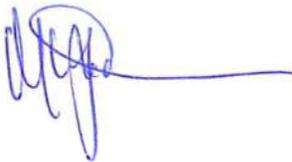
Balance at 30 June 2019	<u>\$181,711.75</u>
Net Operating Surplus (Deficit)	<u>\$ 24,198.78</u>
Balance at 30 June 2020	<u>\$ 205,910.53</u>

STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020

	2020
Cash flows from operating Activities	
Receipts from Funding Bodies & clients	590,298.33
Payment to Suppliers and employees	<u>547,940.07</u>
Net cash inflow from operating Activities	<u>\$ 42,358.26</u>
Net increase (Decrease) in cash held	42,358.26
Cash at beginning of year	<u>475,720.50</u>
Cash at End of Financial year	<u>\$ 518,078.76</u>

Reconciliation of operating surplus/deficit to net cash inflow from operating activities

Operating Surplus (Deficit)	\$24,198.78
Depreciation	1,918.50
Gift and Fund Raising Income	2,418.50
Provision for leave	1,105.00
Provision for leave and other	<u>75,558.26</u>
	<u>\$ 42,358.26</u>

 12/9/20

Manager's Report

Laura Sarido

Looking back at the last 12 months and the challenges they brought to all of us individually and as service providers makes me very proud to present our organisation's 2019-2020 operational report.

As always, NMA endeavours to provide our clients with the best possible service, responding to changes and emerging issues to ensure our services remain relevant and effective.

The last six months of 2019 were business as usual for NMA, our activities were delivered according to plan and our targets were met as per our funding agreements. The highlight of the semester was the celebration of our 30th Anniversary as an incorporated organisation. Our sincere thank you to all that join us to make that day very special.

In the first 6 months of 2020 we have to adapt our practices in response to the Covid 19 pandemic. It is with pride that I report that during this time NMA never stop providing services to the community, more so, we intensified our case work and implemented new ways of communication with our clients and colleagues.

From March 27th to May 11th our staff worked from home developing crisis management plans, contacting clients weekly to assist them with their individual needs and to cope with the uncertainty of the situation that in many cases was aggravated by language barriers, access to information and the financial pressure created by job losses.

We worked in close collaboration with the Nepean Blue Mountains Local Health District Multicultural Health Unit to distribute translated information via our FaceBook page and delivering the information to our clients' letter boxes when necessary.

We used different mediums of communication to continue some of groups' activities suspended in early March 2020 using a variety of platforms depending on the clients' knowledge and access to technology. We couldn't celebrate Harmony Day and Refugee Week with the community, instead we had to enter the cyber world to mark those important days. Slowly, we are returning to our normal weekly activities, however, we know that fear and concerns about the pandemic still very much alive in some of our clients' minds, especially for those with families in countries that still devastated by virus.

With the hard work of NMA's Management Committee and Staff all the accountability requirements of our programs funding agreements were met. We kept organisation up-to-date with changes in legislation and service delivery needs, incorporating them into our policies and procedures.

The merger process with the St Marys Area Community Development Project was completed and became effective on 1st July 2020. This merger is giving NMA a access to all members in the local community, disregarding their background. We are working hard to use this opportunity not only to expand our services, but most importantly, to encourage community harmony in a holistic multicultural way.

As part of this process, we welcome Faye Aboghazaleh and Wilma Garguath to our staff and were able increase Bhamini Nathan hours. We are working now as a very solid team building on each other's strengths. We are looking forward to report on the achievements of this program in our next annual report

Our **Multicultural Mobile Aged Day Care Program (MMADC)** continues to facilitate social support and transport to CALD Seniors, otherwise living in isolation at the risk of being subject to early institutionalisation. Our clients received weekly services that quite often go beyond the expectation of the funded program.

NMA's **Settlement Engagement and Transition Support Program (SETS)** continued to assist recently arrived migrants and refugee with the provision of case work and capacity building programs. As a

member of the **NSW Settlement Services Partnership (NSP)** led by Settlement Services International (SSI), NMA has supported and actively participated in all the activities organised by the consortia and a number working parties.

The **Nepean Community Engagement Project (NCEP)** project is addressing the needs of CALD community members that have been in Australia for more than 5 years. It provides our clients with a natural and easy transition from the SETS program into furthers specialised services as well of main stream services. The project has been focussing of employment and skills development issues. The project is also providing face to face services and capacity building programs in partnership with internal and external services.

Our services have always a strong a social justice principle, representing and advocating for the CALD community at government and non-government level. We are proud convenors of the Penrith Multicultural Interagency that provides a co-ordinated approach to the identification and addressing of local CALD issues.

NMA's work couldn't be done effectible without our partners across the sector. These partnerships are vital to the success of our service and our client's outcomes.

Our special thanks to our closest partners:

Penrith City Council, St Marys Area Community Development Project, Nepean Blue Mountains Local Health District Multicultural Health Service, TAFE NSW, SydWest Multicultural Services, Penrith Women Health Centre, Nepean Food Services, Nepean Volunteers Service, Catholic Care Mamre Project, NSW Department of Human Services (Centrelink), STARTTS, Dept. of Communities and Justice, Mountains Community Resource Network, Community Junction and Thrive Services, Katoomba.

NMA Staff is guided and supported by the organisation's very diverse and capable Management Committee. This amazing groups a volunteers have the ultimate responsibility for the organisation, their skills and strong commitment to make a difference in peoples' life contribute to make NMA an efficient community managed organisation.

Our sincere gratitude to our volunteers Nick Kandris, Lu Szuhyta, Christie Woods and Mary Murray. Their work supporting our groups week by week is invaluable, we can honestly say that our work couldn't be done without their support and dedication.

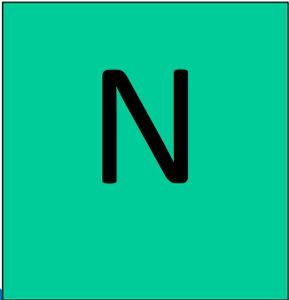
My personal thanks to my colleagues, Elizabeth Chavez, Bhami Nanthan, Shahnaz Martin, Faye Aboghazaleh, Wilma Garguath, Dimitra Kandris, Aida Fratti, Ian MacDonald, Sharon Guggerty and Puspa Achair, Hamid Niknam and Elham Forsati Poor their professionalism, work ethics and team spirit that make my work as Manager very pleasant and rewarding.

I extend my gratitude, to the NMA Management Committee, especially to our Executive, John Joosten, Caroline Goosen, Valeria Bascunan and David Ryan that guided and supported our staff at all times.

We look forward to another year of work serving the communities in the Nepean Region with enthusiasm and commitment.

Laura Sardo
Manager, on behalf of NMA's Staff

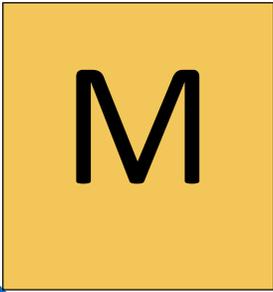
Our Statistics



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Multicultural Mobile Aged Day Care Program

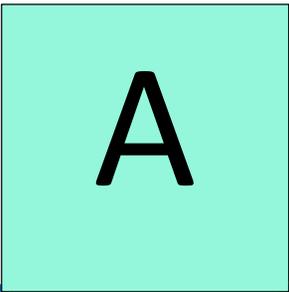
68 clients from 12 different cultural groups
205 social support sessions
210 direct transport sessions
30 Information sessions
Representation on 2 regional forums



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Nepean Community Engagement Program:

195 Case work sessions
1 x 8 Weeks Course
3 Information sessions
77 group sessions
Participation in the Blue Mountains Interagency and the Tibetan Support Group
Refugee Week on line celebration.



A

Settlement, Engagement and Transition Program (SETS)

4 Information sessions
10 Community Capacity Building Sessions
49 Group sessions
1x 7 Weeks Course
167 Case Work sessions
Representation in 4 regional forums
Convened 11 meetings of the Penrith Multicultural Interagency.







BRINGING STORIES AND CONVERSATIONS
INTO YOUR HOME AND WORK

FROM 15 JUNE 2020

REFUGEE WEEK

CELEBRATING THE YEAR OF WELCOME

ONLINE CONFERENCE



\$15 SUGGESTED DONATION
all funds to Blue Mountains Refugee Support Group

REGISTER NOW: www.bit.do/refugeeweek



2019-2020 Management Committee, Staff and Volunteers

Management Committee

Executive:

President: John Joosten
Vice President: Caroline Goosen
Treasurer: Valeria Bascunan
Secretary: David Ryan

Ordinary Members:

Sonia Cantalupo
Connie Reid
Thelma Mathias

Staff

Manager and Settlement Services (SETS):	Laura Sardo
Multicultural Mobile Day Care Program Coordinator	Elizabeth Chavez
Nepean Community Engagement Project (NCEP)	Shahnaz Martin
Senior Finance Officer	Bhami Nanthakrishnakumar
Multicultural Mobile Aged day Care Program Workers:	Aida Fratti Dimitra Kandris Puspa Acharya Sharon Guggerty Ian McDonald Elham Forsati Poor Hamid Niknam

Volunteers

Nick Kandris
Christie Woods
Lu Szuhya
Mary Murray



Nepean Multicultural Access Inc.

St Marys Corner Community and Cultural Precinct.
29 Swanston St. St Marys 2760. Building 5.
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Phone: (02) 98332416. Fax: (02) 96734368
Email: nma@nma.org.au
Web: www.nma.org.au

The content, information and opinions expressed in this report are those of Nepean Multicultural Access Inc. and not necessarily those of the funding bodies.